

Agenda Item 3

**Minutes of the Meeting of Barrowford Parish Council
Held at Holmefield House Gisburn Road Barrowford
On Wednesday, 8th December 2021**

Present

Cllr. A Stringer – Chairman in the Chair

Parish Councillors

T. Titchiner	R. Oliver	A. Vickerman	J. Gibson
S. Nike	Manzar Iqbal	M. Waddington	L Ashworth

109. Declaration of Interest: None

110. Apologies: Cllr. P. Thompson, Pendle Cllr. Nadeem

111. Minutes of Meeting of the Council Held on the 17th November 2021: Copies having been previously circulated.

It was resolved: That the minutes be approved as a correct record

112. Planning Applications, Tree Orders and Highway Matters:

It was Resolved: That the following comments are submitted by the Council.

Number		Comments
21/0920/HHO	Full: Roof lift and insertion of dormer to rear roof slope. 41 Bank Fold Barrowford Nelson	Concerns Regarding Depletion of Housing Type's: This is one of the types of housing that Pendle has a genuine shortfall. Many being built in the second half of the 20 th century with only a small number of two-bedroom true bungalows remaining. These properties are ideal for less mobile members of the public especially older owners of larger properties who wish to downsize to this type of property. Modern developments are reluctant to include true bungalows as a lower margin of profit can be made from the larger housing plot needed, current few if any are built whilst those that exist have no protection from change from bungalow to dormers or house with roof lifts creating a genuine shortage within the property market.
21/0934/FUL	Full: Change of use of ground floor from residential (Use Class	No Objection in Principle: This property falls within the Barrowford Conservation

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	C3) to Use Class E. 83 Gisburn Road Barrowford Nelson	Area and is the only dwellinghouse on this block. The block was for many years predominately small shops with living space above but over the last 40 years has seen many of these shops extending into adjacent shops to form larger shopping premises. The shops to either end of the row retain some vestiges of the original late Victorian/ Edwardian design. But this was marred by permitting the frontage design for no79/81 detracting from the original look of the block. The proposed alterations should be of appropriate materials and design retaining the feel of a house.
21/0926/HHO	Full: Demolition of existing conservatory, erection of single storey rear extension, insertion of dormer to the rear roof slope and alteration of main roof from a hipped to gable arrangement.12 Whittycroft Drive Barrowford Nelson	No Objection in Principle: The extension and new dormer to the loft would increase the usability of this 1930's/40's semi but the Council is not sure that cedar cladding will blend harmoniously with the brick and pebbledash finish of the rest of this cul-de-sac and could diminish the amenity and harmony of the existing streetscape.
21/0949/FUL	Full: Major: Erection of 257 No. dwelling houses and associated works. Land To The South West Of Pasture Lane And The North West Of Appleby Drive Pasture Lane Barrowford FOR: Castle Green Homes	This Application will be considered by the Chair and Vice Chair with the Clerk over the next few weeks and the Councils Comments submitted by the due deadline and reported at the January Meeting.

113. Financial Matters: The relevant paperwork having been previously circulated.

It was Resolved:

- a. To approve the Virements for November None
- b. To Note the Outturn for to 30th November 2021
- c. To Approve payments of £11,141.21 for December 2021

Payments December 2021

Wages & Salaries	7187.32
Handyman 1	9.90
Handyman 2	63.70
Clerk	181.29
HM Revenue & Customs	1993.89
Nest	380.88
Peninsula	115.17
Petty Cash	75.38
Zen	40.61
British Gas	48.32

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J B Barnes Ltd	189.44
Option Hygiene	128.93
Ben Slater Glazing	426.50
Meals on Wheels	89.16
Meals on Wheels	85.70
Meals on Wheels	125.02
Total	11141.21

114. Final Draft Local Plan 2: The Draft Local Plan 2 was discussed at the Policy and Resources Committee on 25th November 2021 a report having been circulated. The Clerk updated the Council that the LP2 had not been approved and was going to Full Council for clarification on the final housing requirement numbers.

115. Due to New Restrictions Covid Risk Assessment Holmefield House: Update of the Risk Assessment the Council will continue wearing face masks at meetings and the Council was trialling a CO² meter in conjunction with the air filtration system

116. Dickie Nook & Park Avenue Bus Shelters: Replacement of broken glass. The Clerk reported the work has been carried out and the Park Avenue repairs had been billed to Pendle Borough Council.

117. Cruck Barn Carol Service: It was reported that only 40-50 people attended the service, there was little advertising and the schools were not informed so more promotion is needed by the organisers next year.

118. Pendle Leisure Trust: The Council has received a request for a contribution towards Free School Swimming.

It was Resolved: That the contribution requested would represent a significant increase in the precept.

119. Barrowford Town Centre, the Re-opening the High Streets Safely Fund (RHSSF) and the Welcome Back Fund: The Council has taken delivery of 30 boxes of printed hessian bags for distribution to local shops. The Chairman asked for volunteers to help distribute the bags with several Councillors volunteering to help.

120. Report of the Clerk: Recent items arising for information only.

- 1) Casual Vacancies:** There have been no responses and the Clerk has posted updated notices.
- 2) Meeting of the Finance Review Committee:** The meeting will be held Thursday 9th December 2021 at 7pm in the upstairs room at Holmefield House.
- 3) WitchFest 2022:** Pendleside Hospice have requested the use of Barrowford Memorial Park as the centre hub of a day of events culminating in a Guinness Book of records attempt for the largest Witch Gathering. The event would be held 17th September 2022.

It was Resolved: That the Clerk sends out the booking pack.

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- 4) **Christmas Lighting:** The Christmas lights are all up and the ones that turned on their brackets during the high winds 10 days ago have been realigned the two that suffered wind damage last night will be rectified when the winds permit. The handymen will monitor the situation.
- 5) **Boundary Planter Colne Road:** The plants and most of the new bulbs have been removed. The Clerk feels that buying additional plants this year will be a waste of time and additional costs.
- 6) **Tree adjacent to Cemetery:** A large limb has blown off one of the trees above the lake. The limb is on the ground and possess no immediate problems. The handymen will remove when time and weather permits.
- 7) **Queens Diamond Jubilee:** One of Lancashire's key celebration events to mark Her Majesty The Queen's Platinum Jubilee will be The Big Jubilee Lunch on Sunday 5 June 2022.

121. Report on the Barrowford and Western Parishes Area Committee Meeting:

A verbal report was given by Cllr. Oliver.

122. Date, time & place of the Next Meeting of the Council: *7pm Wednesday 8th December 2021 at Holmefield House.*