

Barrowford Parish Council
Holmefield House, Barrowford, Nelson, Lancashire
To all Councillors

Annual General Meeting of the Council

You are hereby summoned

**to attend the Annual General Meeting of the above Council
to be held at Holmefield House on Wednesday 15th May 2024**

Following the Annual Meeting with the Public

When the following items of business will be discussed.



Iain A. Lord
Clerk to the Council

AGENDA

1. **Election of Chairman:** To elect a Chairman for the year 2024-25
2. **To receive the Chairman's Declaration and Acceptance of Office:**
3. **Declaration of Interests:**
Members are reminded of the legal requirements concerning the declaration of interests.
A Member must declare a disclosable pecuniary interest which he/she has in any item on the agenda. A Member with a disclosable pecuniary interest in any item may not participate in any vote taken on the matter at the meeting.
4. **Apologies for Absence:**
5. **Election of Vice-Chairman:**
6. **To reaffirm the formation of the General Purposes Committee, the Neighbourhood Plan Steering Group the Administration Review Working Group, Best Kept Garden Working Group, Human Resources Working Group and to appoint members to the latter three:**
7. **Appointments to Other Bodies:** See attached sheet for 2024-25 appointments.
Enc.
8. **Council & Committee Meeting Dates for 2024-25:** See attached sheet for suggested dates.
Enc.
9. **Subscriptions for 2024-25** See attached list for 2023-24 subscriptions.
Enc.
10. **Minutes of the Council:**
Enc. That the Minutes of the Council held on the 17th April 2024, copies having been circulated, be approved as a correct record and signed by the Chairman.
11. **Planning Applications** To consider the Councils Response to the following planning, highways and tree matters.
24/0232/FUL: Full: Conversion of existing barn and outbuilding into 5 no.

dwelling. Park Hill Farm Gisburn Road Barrowford
24/0259/TPO: Works to a tree subject to T.P.O. No.1 1971. 5 Lupton Drive
Barrowford Lancashire BB9 6JT **For Information Only**

12. Financial Matters:

- Enc.** a. Virements
- Enc.** b. Outturn for April 2024. To note
- Enc.** c. Allotment Rent Collection to 06/05/24. To Note
- Enc.** d. Bank Reconciliation to 30th April 2024
- Enc.** e. Allotment Rent Collection to 6th May 2024
- Enc** f. To consider payments for May 2024 to be made as on payments list attached.

13. Roof Repairs at Holmefield House: Update

14. Community Orchard at Holmefield House: Update

15. Barrowford Memorial Park: Memorial Garden Update

16. Report of the Clerk: Recent items arising for information only.

17. Report on the Barrowford and Western Parishes Area Committee Meeting: Update for information only.

18. To receive reports (if any) from County & Borough Councillors and members appointed to other bodies: Update for information only.

19. Date, time & place of next meeting: Meeting of the Full Council *Starting at 7pm 19th June 2024 at Holmefield House Gisburn Road Barrowford.*