

Agenda Item 3

**Minutes of the Meeting of Barrowford Parish Council
Held at Holmefield House Gisburn Road Barrowford
On Wednesday 18th September 2024**

Present

Cllr. A. Stringer – Chairman in the Chair

Parish Councillors

S. Nike
A Vickerman
Cllr. D Gallear

R. Oliver
C. Ashton

T. Titchiner
P. Thompson

J. Gibson
M. Iqbal

L. Ashworth

59. Declaration of Interest: None

60. Apologies: Cllr. M. Waddington

61. Minutes of Meeting of the Council Held on the 21st August 2024: Copies having been previously circulated.

It was Resolved: To adopt the minutes as a true record.

62. Planning Applications, Tree Orders and Highway Matters:

It was Resolved:

Number	Detail	Comments
24/0605/VAR	Variation of Condition: Vary Condition 14 (Landscaping Scheme) of Planning Permission 21/0758/FUL. Land To the North West of Parrock Road Barrowford Lancashire	Objection: The Council objects to the insertion of double gates to both the boundary wall and the boundary wall to the field on the other side of the PROW. The objection is that two large openings of an unspecified size and gates of an unspecified design or material within the Carr Hall & Wheatley Lane Conservation Area would have a significant detrimental effect to the setting, amenity and enjoyment of the ancient PROW and Conservation Area.
24/0559/HHO	Full: Extension and alteration of existing farmhouse to include changes to the front elevation of the existing garage, a side porch extension, erection of an orangery to the rear and 2 no. outbuildings. Park Hill Farm Gisburn Road Barrowford	1) No Objection to the Farmhouse Alterations if appropriate conditions regarding materials are applied 2) Objections to the proposed outbuildings within the application. Barrowford Parish Council has no objection to the alterations to the farmhouse and as this application falls within the Higherford Conservation Area, have considered how the design would change the visual amenity of the existing farmhouse, the benefit of the reintroduction of mullions to the first-floor

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		<p>windows would be offset by the pastiche effect to the ground floor frontage, but if appropriate traditional materials as used in the existing construction are used the building should accord with the approved barn conversion adjacent and would not significantly diminish the setting and amenity of the Conservation Area.</p> <p>Barrowford Parish Council are concerned that the application gave scant information regarding size, materials, design and layout, for the two large outbuildings. The lack of details on materials do not allow an informed opinion on the visual impact on the conservation area when viewed from PROW or from outside the site. The justification that the buildings will provide visual mitigation to neighbouring properties is dubious when the current boundary wall will be replaced by a 2.6m higher side of single slope roof on the development boundary.</p> <p>The justification for two large outbuildings within the curtilage of the farmhouse garden has not been made the farm has adequate storage within existing and approved permission for additional farm buildings for livestock and equipment. If these two outbuildings are for household storage only they should be proportionate for their use, of a suitable design and materials for domestic buildings within the conservation area and have minimum impact on the setting and visual amenity of the Conservation Area for both adjacent properties and users of the Malt Kiln car park. If it is deemed domestic outbuildings are permissible these should be conditioned as such to prevent use as stabling for animals or farm machinery/animal feed to prevent nuisance to immediate properties.</p>
24/0626/VAR	Variation of Condition: Vary Condition 2 (Plans) of Planning Permission 24/0247/VAR. Land to The North East of Saint Thomas Church Wheatley Lane Road Barrowford	<p>No Objection: Barrowford Parish Council have no objection to the addition of solar panels and have considered the visual effect on the streetscape of Church Street and the Barrowford Conservation Area. Due to their elevated ground level in comparison to Church Street will significantly mitigate the impact on the conservation area.</p>
24/0565/TPO	T1 Lime - Remove epicormic growth off stem and throughout crown. Also remove dead dying and diseased branches. 1 Lupton Drive Barrowford Lancashire BB9 6JT	<p>For Information Only</p>

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24/0577/TPO	T1 Hornbeam - crown lift to 5 metres, crown reduce height only by 20% and crown thin by 20% T2 Ash - this tree has ash die back T3 Sycamore - crown lift to 5 metres and drawback overhang to boundary. 23 Applegarth Barrowford Lancashire BB9 6RR	For Information Only
24/0612/TPO	Works to trees subject to T.P.O. No. 1 1971. The Old Vicarage Church Street Barrowford Lancashire BB9 6EB	For Information Only

63. Financial Matters: The payment schedule, Outturns having been previously circulated.

It was Resolved:

- a. To Approve the highlighted Virements for August 2024
- b. Note the Outturn to the 31st July 2024
- c. Note the Reconciliation for August 2024
- d. Approve payments of payments of £15,441.58 for September 2024.
- e. To Transfer £50,000 to the Councils Saving Account to maximise interest.

64. External Audit Report: The Clerk will bring the report to the September Meeting, in conjunction with External Auditors Report which is expected shortly.

65. Conclusion of Audit 2023-24:

It was Resolved:

- 1) To adopt the recommendations of the Auditor for the 2024-25 Audit.
- 2) To note the Auditors Report

66. Barrowford Memorial Park Centenary: The previously circulated report was discussed. The Clerk reported that:

- 1) The invoice for the paving work at the Memorial Garden had been received, payment of the BWPAC grant has been requested. The Clerk requested the payment be made immediately so that the Vat can be reclaimed this quarter.
- 2) That the WW1 Memorial Plaque will be ready 1st week in October
- 3) That the booklet was almost complete with two chapters left to complete, Cllr. Oliver reported that a significant amount of the editing had been completed.
- 4) That invitation letters for Remembrance Sunday would be sent out next week.

67. River Wall Update: The Clerk reported that the Head of Engineering at Pendle BC had rang regarding progress and that he expected the scheme to start soon.

68. Report of the Clerk: The following matters were brought to the attention of the Council.

- 1) **Community Orchard:** One of the fruit trees and its post have been snapped off at ground level the Clerk will monitor the situation and source a replacement tree.

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- 2) **Winter Planters:** This year the planters will be planted with a mixture of Dwarf multicoloured Tulips, Dwarf Daffodils, Snowdrops and multi coloured Crocuses. It is intended that the bulbs will be recycled in the spring and planted in the margins at Holmefield House.
- 3) **Christmas Tree at Holmefield House:** The lights on the Lime Tree have suffered some wind damage and general wear and tear. The Clerk will order repair work and new lighting strings as necessary.
- 4) **Christmas Decorations:** Several businesses have closed down and the shops are currently unoccupied whilst others did not provide power for the lights last year. The increasing year on year costs of purchasing trees and replacement lights and fixings could be mitigated by not providing trees to those businesses that do not light the trees. The Clerk is going to order the trees in the next few days and suggested that the half dozen that did not power the lights last year be omitted from this year's provision.
It was Resolved: To omit these premises from this years provision.

69. Report on the Barrowford and Western Parishes Area Committee Meeting:

Brief report given by Cllr. Oliver.

70. To receive reports (if any) from County & Borough Councillors and members appointed to other bodies: None

71. Date, time & place of next meeting: *Next Council Meeting to be held 7pm 16th October 2024 at Holmefield House Gisburn Road Barrowford.*