

### Agenda Item 3

**Minutes of the Meeting of Barrowford Parish Council  
Held at Holmefield House Gisburn Road Barrowford  
On Wednesday 16<sup>th</sup> October 2024**

**Present**

Cllr. A. Stringer – Chairman in the Chair

Parish Councillors

S. Nike	R. Oliver	T. Titchiner	M. Waddington
A Vickerman	C. Ashton	M. Iqbal	
Cllr. Nadeem Ahmed	Cllr. M. Stone		

**70. Declaration of Interest:** None

**71. Apologies:** Cllr. L. Ashworth, J. Gibson, Cllr. D. Gallea

**72. Minutes of Meeting of the Council Held on the 18<sup>th</sup> September 2024:** Copies having been previously circulated.

**It was Resolved:** To adopt the minutes as a true record.

**73. Planning Applications, Tree Orders and Highway Matters:**

**It was Resolved:**

Number	Detail	Comments
24/0656/HHO	Full: Erection of a two storey side extension and a single storey rear extension.21 Ribblesdale Place Barrowford Lancashire	<b>Objection if the Highway requirements are not met in full:</b> The extension size is comparable with the mass of the existing building and the size of the plot. The gable facing the adjacent building has one landing window at first floor level which may overlook the building and could possibly need to be glazed with obscure glass. The Highway comments regarding the proposed internal garage dimensions not being adequate the site will need to provide 3 off road parking places. This is critical with this application due to the site being in within the turning head for traffic and could lead to future obstruction by on road parking.
24/0663/HHO	Full: Demolition of existing single storey side extension and the erection of a two storey side	<b>No Objection:</b> The property originally was a small holding with an attached orchard and was included in the Greenbelt the demolition of the existing single storey extension and erection of a two storey extension will not adversely affect the

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	extension.12 Wheatley Lane Road Barrowford Lancashire	streetscape. Barrowford Parish Council has no objection to this extension providing that this amended application is permissible within the Greenbelt and does not set a precedent for further development within the immediate Greenbelt.
24/0416/FUL	Full: Erection of 1 no. self-build log cabin/transportable home. Land To The South East Of Pasture Barn Pasture Lane Barrowford	Comments differed to Cllr. Oliver & the Clerk following further information from the Planning Officer.
24/0606/FUL	Full: Erection of a warehouse unit. Albert Mill, Mill Street Barrowford	<b>No Objection:</b> The proposed new warehouse will not be visible from residential properties and its scale and massing are less than existing buildings within Albert Mills. The only area of concern is the potential increase in commercial vehicles accessing the site along Factory Lane, but this is unlikely to increase HGV traffic.

**74. Financial Matters:** The payment schedule, Outturns having been previously circulated.

**It was Resolved:**

- a. To Approve the highlighted Virements for September 2024
- b. Note the Outturn to the 30<sup>th</sup> September 2024
- c. Note the Reconciliation for September 2024
- d. Approve payments of payments of £39,608.07 for September 2024.

**75. River Wall Progress & Barrowford Memorial Park Report:** A written report having previously been circulated:

**River Wall:** The Council has been informed that work would not commence until July 2025 and that a permit would be needed. Borough Councillor Cllr. Ahmed offered to arrange a joint meeting with the Engineers department to ensure a permit was applied for to enable works to be carried out in July 2025.

**It was resolved:** That Cllr. Ahmed should arrange the meeting.

**Barrowford Memorial Park:** The report highlighted urgent repairs highlighted in the Annual Safety Report, Potential works to be carried out during the 2025-26 financial year and the cost of the annual maintenance contract.

**It was Resolved:**

- 1) That the urgent works be undertaken repairs to the play areas be undertaken from the existing budget.
- 2) That the recommendation for a new safety surface covering for the infant playground be costed with the cost included in the 2025-26 budget. The work to be undertaken early in the new financial year.
- 3) That £15,000 be included in next year's budget, £10,000 towards repairs to Coronation Walk and £5,000 for ongoing tree works and bin replacement.
- 4) That the Maintenance Costs of £32,005.00 for 2025-26 be approved.

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- 5) That the proposed change of the circular flower bed to an extended area of wild flowers be approved.
- 6) That the Clerk looks into the cost of plastic boards for the edge of the bowling green.

**76. Remembrance Sunday/ Centenary Book:** A progress report having previously been circulated.

**It was Resolved:** To Note the Report.

**77. Report of the Clerk:** The following matters were brought to the attention of the Council.

- 1) **Josh Hindle Park Hill Barn:** Following a request to use the former putting green in the park to site a marquee to hold family events, the Clerk met Josh Hindle to discuss what he had in mind, he wishes to run self-contained family entertainment events on the former putting green. Mr Hindle has sent the following dates he wishes to book: Friday 4<sup>th</sup> April, Saturday 3<sup>rd</sup> May, Saturday 7<sup>th</sup> June, Friday 11<sup>th</sup> July, Saturday 12<sup>th</sup> July. The bookings will be subject to conditions and an agreed charge.
- 2) **Rough Sleepers at Lower Park Hill Allotments:** The Clerk has been informed that two rough sleepers with a dog and seven cats have moved onto Lower Parkhill Allotments. The Clerk has spoken to the PCSO and has contacted Tim Horsley from Pendle who will pass it on to the homeless team.
- 3) **Victoria Park:** After a great number of complaints regarding food waste left near the lake. Pendle Borough Council is in the process of installing a duck food vending machine. Presumably anybody then caught dumping food could be prosecuted for fly-tipping.
- 4) **Winter Planting:** The bulbs and compost have been delivered and the summer plants will be brought in on Friday with the planting being carried out next week. The Clerk has ordered enough bulbs and compost for the In Bloom Group and will arrange delivery with their secretary next week.
- 5) **Christmas Decorations:**
  - The Clerk has ordered 55 trees for the shops for collection Tuesday 12<sup>th</sup> November,
  - Shop lights have been tested and there are adequate for this year.
  - 10 new leads have been ordered for these lights at a cost of £70+vat.
  - Tree at Holmefield House, the Clerk has ordered 10 sets of lights at a cost of £670.00+vat installation costs will be additional to this.
- 6) **Cruck Barn Carol Service:** The date will be Tuesday 3<sup>rd</sup> December but I am waiting for confirmation. The Methodist Minister will be conducting this year's carol service as the new Vicar will not be installed at St Thomas's Church. Barrowford Parish Council will again install the necessary infrastructure.
- 7) **Higherford Residents Action Group:** The Clerk received an email regarding their request for a bench at Dicky Nook, the Clerk will contact Hugh regarding the bench.

**78. Report on the Barrowford and Western Parishes Area Committee Meeting:**

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Brief report given by Cllr. Oliver.

**79. To receive reports (if any) from County & Borough Councillors and members appointed to other bodies:** Cllr. Nadeem gave a brief report.

**80. Date, time & place of next meeting:** *Next Council Meeting to be held 7pm 20<sup>th</sup> November 2024 at Holmefield House Gisburn Road Barrowford.*