

Barrowford Parish Council
Holmefield House, Barrowford, Nelson, Lancashire
To all Councillors

Annual General Meeting of the Council

You are hereby summoned

**to attend the Annual General Meeting of the above Council
to be held at Holmefield House on Wednesday 21st May 2025**

Following the Annual Meeting with the Public

When the following items of business will be discussed.



Iain A. Lord
Clerk to the Council

AGENDA

1. **Election of Chairman:** To elect a Chairman for the year 2025-26
2. **To receive the Chairman's Declaration and Acceptance of Office:**
3. **Declaration of Interests:**
Members are reminded of the legal requirements concerning the declaration of interests.
A Member must declare a disclosable pecuniary interest which he/she has in any item on the agenda. A Member with a disclosable pecuniary interest in any item may not participate in any vote taken on the matter at the meeting.
4. **Apologies for Absence:**
5. **Election of Vice-Chairman:**
6. **To reaffirm the formation of the General Purposes Committee, the Neighbourhood Plan Steering Group the Administration Review Working Group, Best Kept Garden Working Group, Human Resources Working Group and to appoint members to the latter three:**
7. **Appointments to Other Bodies:** See attached sheet for 2025-26 appointments.
Enc.
8. **Council & Committee Meeting Dates for 2025-26:** See attached sheet for suggested dates.
Enc.
9. **Subscriptions for 2025-26** See attached list for 2024-25 subscriptions.
Enc.
10. **Minutes of the Council:**
Enc. That the Minutes of the Council held on the 16th April 2025, copies having been circulated, be approved as a correct record and signed by the Chairman.
11. **Planning Applications** To consider the Councils Response to the following planning, highways and tree matters.
25/0280/HHO: Full: Erection of a single storey rear and side extension to

ground floor and the erection of an outbuilding. Marles Hill 150
Wheatley Lane Road Barrowford

25/0268/TCA: Sycamore - Crown Reduce by 1 metre all round. Toll House
140 Gisburn Road Barrowford Lancashire BB9 6JD

25/0271/TCA: Copper Beech - Crown reduce back to previous pruning points
from last crown reduction completed. 142 Gisburn Road
Barrowford Lancashire BB9 6JD

Application 25/0280/HHO: Comments have to be submitted by the 14/05/25 the
Clerk will submit the Councils response.

12. Financial Matters:

Enc. a. Virements

Enc. b. Outturn for April 2024. To note

Enc. c. Allotment Rent Collection to 12/05/24. To Note

Enc. d. To consider payments for May 2025 to be made as on payments list

13. Changes to Council Banking: Update

14. Local Plan Response:

Enc.

15. Barrowford Memorial Park: Progress Report on Works

Enc.

16. New Council Website: Update

17. Report of the Clerk: Recent items arising for information only.

18. Report on the Barrowford and Western Parishes Area Committee Meeting: Update for information only.

19. To receive reports (if any) from County & Borough Councillors and members appointed to other bodies: Update for information only.

20. Date, time & place of next meeting: Meeting of the Full Council *Starting at 7pm 18th June 2025 at Holmefield House Gisburn Road Barrowford.*