

Agenda Item 3

**Minutes of the Meeting of Barrowford Parish Council
Held at Holmefield House Gisburn Road Barrowford
On Wednesday 18th June 2025**

Present

Cllr. A. Stringer – Chairman in the Chair

Parish Councillors

S. Nike J. Gibson L. Ashworth, C. Ashton A Vickerman
M. Waddington Cllr. D. Gallea

36. Declaration of Interest: None

37. Apologies: Cllrs. T. Titchiner, M. Iqbal, R. Oliver

38. Minutes of Meeting of the Council AGM Held on the 21st June 2025: Copies having been previously circulated.

It was Resolved: To adopt the minutes as a true record.

39. Planning Applications, Tree Orders and Highway Matters:

It was Resolved:

Number	Detail	Comments
25/0389/TCA	Tree Works in a conservation area. 6 Colne Road Barrowford Lancashire BB9 6JQ	For Information Only

40. Financial Matters: The payment schedule, Outturns having been previously circulated.

It was Resolved:

- 1) To Approve Virements for May 2025
- 2) To Note the Outturn to the 31st May 2025
- 3) To Note Reconciliation for April 2025
- 4) To Note the Bank Reconciliation for May 2025
- 5) To Note the Allotment Rent Collection to 9th June 2025:
- 6) To make payments of £24,011.60 for June 2025

41. Three Year Plan: An updated draft of draft was circulated at the meeting and the Clerk asked that Councillors looked at the plan and made recommendations before the next meeting.

42. On Line Banking: The Clerk reported that he had submitted additional forms requested and would call the bank to see if the mandate had been changed.

43. New Council Website: The Cllr. Stringer gave a short update and asked if any Councillors would assist him. Cllr. Lewis volunteered and the Chair will organise a meeting.

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44. Report of the Clerk:

- 1) **Public Inspection of the Local Plan:** Cllr. Oliver and the Clerk attended this morning's session to respond to two responses to the consultation a report will be given at the meeting.
 - 2) **Neighbourhood and Community Pendle Children and Family Wellbeing Service:** Request to use Barrowford Memorial Park on both Thursday 7th August 2.30 – 4pm plus time to set up and put away for our Quick Cricket activity
Wednesday 13th August 1.30 – 3pm plus time to set up and put away for our rounder's activity. Similar events were held last year without problems so the Clerk after discussion with Cllr. Stringer, Cllr. Oliver and Cllr. Nike gave permission for these events.
 - 3) **Unit 4 The Fountains Gisburn Road:** Following a request to ask if work to the front and side of the area outside the unit needed planning permission. The Clerk emailed Planning and after investigation the works fall under Permitted Development Rights and doesn't need planning permission.
 - 4) **Gisburn Road Higherford Parking Problems:** Cllr. Ashton reported that she had contacted PCSO A. Fielding and although the police had limited powers he would try to help.
 - 5) **Church Street Parking:** The Clerk received a visit from a member of the public regarding additional parking on Church Street adjacent to the housing development creating single file traffic. Monday morning the Clerk received an email:
Dear Barrowford Parish council On Friday afternoon, approx. 3.30pm, I turned right off Gisburn Rd into Church Street to visit my elderly Mum who lives in Lupton Drive. Due to parked cars and the only way through was one car width, I had, along with other drivers behind me; to reverse twice back down towards Gisburn Road and also after that had to negotiate very carefully along with drivers approaching Gisburn Road from St Thomas's direction. How is traffic flow going to function once properties at Church Meadows are occupied, when it is chaos now before the extra cars start to use this route? I sincerely hope that there is a plan in place to address the traffic flow on this bottleneck (due mainly to parked cars both sides of the road). I look forward to your response.
1. The Clerk The traffic problems on Church Street are well known and fall into two categories:
 - 1) **Lack of on street Parking for Residents:**
There are no simple tweaks that can be done to alleviate the problems arising from on street parking and the reduction in road width to single lane traffic. Church Street though an old road with several pinch points has become a rat run by motorist to circumvent traffic queues at the M65 Roundabout at peak times in the morning and evening. The only long-term cure would be to eradicate the rat run which was done to many within Pendle many years ago. Any solution found may solve the immediate problem on Lower Church Street but could see the use of Pasture Lane/Appleby Drive/Lupton Drive as an alternative access onto Church Street or Highercauseway as another access. Some of the on-street parking near St. Thomas Chuchyard will probably reduce once development has finished only to be replaced with traffic extra from the 75 new houses.
 - 2) **Lack of Enforcement of existing Parking Restrictions:**
The existing traffic control measures in place especially the double yellow lines from the Lamb Club to the junction with Gisburn Road are often abused predominately on Fridays, the weekend and most nights. The parking restrictions are rarely enforced by County Council and create a present danger to motorists accessing Church Street from Gisburn Road. Vehicles especially taxis stopping in the middle of the road to drop of passengers or collect orders

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outside the Lamb and Bombay Lounge are another source of frustration to road users as they often clog the only feasible passing place increasing the length of single lane road.

Solution: There is no single solution but more vigorous enforcement of existing traffic restrictions and perhaps the creation of a drop off bay adjacent to the Bombay Lounge may help a little in the short term, whilst a long-term rethink of the wider use of Church Street as both residential access and use as a rat run to avoid potential traffic congestion elsewhere are considered with perhaps the main aim being to reduce through traffic using Church Street. The development of an appropriate scheme would need to include Highways, the Police, Barrowford Parish Council, Pendle Borough Council both Schools and Local Residents and could take several years to come through.

It was Resolved: That the Clerk emails a copy of his report to the Police, Highways, County and Borough Councillors for a response.

45. Report on the Barrowford and Western Parishes Area Committee Meeting:

Brief report given by Pendle Borough Cllr. D. Gallea.

46. To receive reports (if any) from County & Borough Councillors and members appointed to other bodies: None

47. Date, time & place of next meeting: *Annual Meeting with the Electorate immediately followed by the Annual Council Meeting Starting at 7pm 23rd July 2025 at Holmefield House Gisburn Road Barrowford.*