

**Minutes of the Meeting of Barrowford Parish Council
Held at Holmefield House Gisburn Road Barrowford
On Wednesday 20th August 2025**

Present

Cllr. R. Oliver – Chairman in the Chair

Parish Councillors

S. Nike	J. Gibson	L. Ashworth,	C. Ashton
M. Iqbal	T. Titchiner	M Waddington	A Vickerman
Cllr. M. Stone	Cllr. H. Hartley		

59. Declaration of Interest: None

60. Apologies: Cllrs. A. Stringer, C. Ashton, L. Ashworth, Borough Cllr. D. Gallea

61. Minutes of Meeting of the Council Meeting Held on the 23rd July 2025: Copies having been previously circulated.

It was Resolved: To adopt the minutes as a true record.

62. Planning Applications, Tree Orders and Highway Matters:

It was Resolved:

Number	Detail	Comments
25/0393/FU L	Full: Erection of 5 no. garages. Park Hill Farm Gisburn Road Barrowford	No Objection: The proposed layout and location of the garages means the loss of some community grass area but as each unit has its own garden and patio area and the provision of generous sized garages suitable for modern car widths with a 3m door width. The proposed stone walls and blue slate roofs will fit in with the existing buildings and the revised layout/turning area will probably improve turning for larger vehicles. The wooden waste bin stores will be more appropriate in the Conservation Area than plastic.
25/0504/HH O	Full: Erection of a first-floor side and rear extension, single storey rear extension, two	Objection: The Council has concerns at the loss of 5 mature trees and its effect on the biodiversity of the existing site, although the trees do not have TPO's The Parish Council feel the loss of biodiversity and habit

Approved as a Correct Record.....Chairman

	storey rear extension, demolition of garage to widen existing driveway 11 Barnoldswick Road Barrowford Lancashire	should be mitigated by condition, within the curtilage of the house. The proposed extensions are quite large and the Parish would expect the front aspect to be of appropriate building materials to blend with the existing frontage and roof. The demolition of the existing double roadside garage and creation of a parking bay for four cars increase the size of hard surfaces, the drawing stipulates porous tarmac but as this abuts the highway and is the lowest point within the site the effectiveness of porous tarmac without details of the proposed substrate and its effectiveness at retaining water could lead to immediate surface water runoff directly onto the highway and could materially affect highway safety in prolonged rain or cause ice hazards in Winter.
PROPOSED UPGRADE TO EXISTING RADIO BASE STATION INSTALLATION AT CS_12787830, LAND AT NORTH BARROW-IN-FURNESS, PASTURE LANE WORKS, FACTORY LANE, BARROWFIELD, ENGLAND, BB9 6HE (NGR: E385878, N439745).		No Objection
25/0483/TP O	T1- Ash- Remove deadwood over garden. T2- Beech- reduce height of remaining stem by 5/6m, to reduce pressure following increase in sustained wind pressure-remove failed stem on ground. T3- Beech- resurvey in 12 months. T4- Beech- remove tree and replace with suitable species i.e. oak. Wooded Area To The West Of Francis Avenue Barrowford Lancashire.	For Information Only

63. Financial Matters: Documents having been previously circulated.

It was Resolved:

- a) To Approve Virements for July 2025
- b) To Note the Outturn to the 31st July 2025
- c) To make payments of £51,724.45 for August 2025

64. Internal Auditors Report: Documents having been previously circulated.

It Was Resolved:

- a) To Note the Internal Auditors Report
- b) To Consider the recommendations of the Clerk at a meeting of the Finance Working Group and bring an updated report to a future Council meeting.

65. Three Year Plan: The Clerk circulated a section dealing with works needed at Holmefield House over the next three years.

Approved as a Correct Record.....Chairman

It was Resolved: To Note the Report.

66. Local Plan Update: Documents having previously been circulated outlining the next steps in the examination following the Public Hearing. For information the Clerk will report back as necessary.

67. New Council Website: Cllr. Stringer will report back to the next meeting

68. Report of the Clerk:

1) Friends of Holmefield House: The Clerk gave a verbal report on the meeting.

2) Barrowford Memorial Park and Other Works:

- The railings to the entrance opposite the White Bear have been altered to improve disabled access and a new waste bin has been installed on Coronation Walk; The Friends Group will contribute to the cost.
 - One of the benches near the play area will be renovated and powder coated with a memorial plaque added the cost will be met by the relatives.
 - Beech tree near the Heritage Centre needs one large limb reducing in weight and the Lime to the front of Holmefield House needs the trunk base and lower trunk clearing of The Clerk has spoken to the Tree Officer and asked Mr. Choyce to give the Council an estimate of costs and submit the relevant forms to the Tree Officer with the work to be carried out late September.
 - Quotes are being obtained to remove the rotten Boardwalk and construction of a new path, with the work being carried out as soon as possible.
 - The bottom half of the lounge walls have been repainted.
 - Work completed on Allotment Clearence at Pasture Lane No1
 - Lounge Floor repairs/renewal a floor fitter has been to look at the floor yesterday morning. The Clerk will report back.
 - New Container at Holmefield House?
- 3) 80th Anniversary VJ Day:** The Chairman Cllr. Stringer laid a wreath at the memorial on Friday the 15th August and the Luncheon Club held a VJ Party on the 19th August.

69. Report on the Barrowford and Western Parishes Area Committee Meeting: The Clerk gave a brief update.

70. To receive reports (if any) from County & Borough Councillors and members appointed to other bodies: Cllr Stone gave a brief update on the creation of a Unitary Authority at Pendle. Cllr Hartley informed the Council that LCC had approved the use of Sandy Hall Lane as a bridleway.

Approved as a Correct Record.....Chairman

71. Date, time & place of next meeting: *Annual Meeting with the Electorate immediately followed by the Annual Council Meeting Starting at 7pm 17th September 2025 at Holmefield House Gisburn Road Barrowford.*

Approved as a Correct Record.....Chairman