

Agenda Item 3

**Minutes of the Meeting of Barrowford Parish Council
Held at Holmefield House Gisburn Road Barrowford
On Wednesday 28th January 2026**

Present

Cllr. A. Stringer – Chairman in the Chair

Parish Councillors

S. Nike M. Iqbal R. Oliver J. Gibson T. Titchiner,
C. Ashton A. Vickerman
Cllr. N. Ahmed Cllr. M. Stone Cllr. H. Hartley

128. Declaration of Interest: None

129. Apologies: Cllrs. P. Thopson, L. Ashworth, Cllr. D. Gallea

130. Minutes of Meeting of the Council Meeting Held on the 17th December 2025:

Copies having been previously circulated.

It was Resolved: To adopt the minutes as a true record.

131. Planning Applications, Tree Orders and Highway Matters:

It was Resolved:

Number	Detail	Comments
25/0855/HHO	Full: Erection of a single storey rear extension.24 Trough Laithe Road Barrowford Lancashire	Objection: The Council did not respond to the initial application due to the fact that the consultation started on the 22 nd December and by the return to work only a short time was left to respond. The Council would have objected to the original application on design and materials. The amended plans submitted 28 th January presumably intimate that the walls will be of a similar material to existing finishes on this recently built property. The flat roof design adds nothing to the aesthetics of this building and the additional 20m ² of additional roof with increase surface water runoff if not disposed of correctly. The 100mm box section guttering and rain water pipe on the drawing gives no indication of how this water is to be disposed of. Is it to be fed into the existing house drains or is to be allowed to drain into the garden and increase surface water runoff? Or will it be fed into a water

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		attenuation scheme to negate any increase in the surface water runoff rate? The Council objects to this extension on two grounds: 1. A better design would have enhanced the visual amenity but the proposed design diminishes the existing design concept. 2. Adequate disposal of surface water through increased hard surfaces has not been addressed. As this is one of the first application for an extension to these recently built houses the standard of the design and materials could set a precedent for any future application within this development.
26/0024/HHO	Full: Erection of a single storey side extension. 19 Barnoldswick Road Barrowford Lancashire BB9 6BH	No Objection if highlighted problems are addressed. The design and materials will not impact unduly on the existing streetscape. The main concern is that through the increase in roof area of around 30m² and elevated position above Barnoldswick Road could lead to additional surface water runoff onto the highway it is necessary that an adequate scheme is in place to either ensure that the additional water is fed into an existing drainage system or if let to drain through none hard garden surface sufficient attenuation measures are in place to mitigate addition surface water runoff.

132. Financial Matters: Documents having been previously circulated.

It was Resolved:

- a) To Approve Virements for December 2025
- b) To Note the Outturn to the 31st December 2025
- c) To approve payments of £13,751.93 for January 2026

133. 2026-27 Budget & Precept Requirement: Report of the Finance Group Copy of the proposed budget previously circulated.

It was Resolved:

- 1) To set a Precept of £271,100.00 for the year 2026-27.
- 2) To adopt the budget proposed by the Finance Group
- 3) To Note the report of the Finance Group.

134. Pride in Place Fund /Three Year Plan: A report having previously circulated, The Council discussed the report with Borough Councillors raising the fact that some ambiguity as to whether the funds awarded were for the sole use of Barrowford or are open villages within the Barrowford and Western Parishes Area Committee. Further clarification is needed from Pendle Borough Council.

It was Resolved: To note the report and continue submitting projects until clarity is given.

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135. Barrowford Library: Temporary Closure for urgent repairs update. A report having previously circulated, the Clerk updated the Council that there could be a slight delay in the start of the works at the Library

It Was Resolved: To waive all charges for the use of Holmefield House to Library Groups during the period of renovation of the Library.

136. River Wall: A report having previously circulated, although the licence to carry out the works has been approved by the Environment Agency work cannot be started before the 15th June 2026.

137. 117 Gisburn Road: The Planning Enforcement office has visited the premises and a planning application has to be submitted.

138. New Council Website: No Update

139. Report of the Clerk:

- 1) **Floor Holmefield House:** The new flooring has been installed in the lounge at Holmefield House. The cost has been met by The Friends of Holmefield House.
- 2) **Festive Decorations:** The Festive decorations have been taken down and the lights will be removed from the trees as soon as possible and the trees disposed of.
- 3) **Lime Tree:** Permission has been approved to remove the epicormic growth from the Lime Tree at Holmefield House this work is expected to be carried out in the next few weeks.

140. Beech Tree at Barrowford Memorial Park: Work was scheduled to reduce a lower limb on this tree adjacent to the river opposite the Heritage Centre, but a request was received from Scott Whalley for the other pruning works to facilitate easy access when the river wall repairs start in June. A site visit was held with Scott and the Arboriculturist and the works agreed. A new application will need to be submitted to the Tree Officer to include this additional work. The Clerk reported that the work had been done.

141. Kitchen at Holmefield House: The Clerk contacted Whalley Kitchen Equipment regarding the installation of a new more commercial kitchen for Holmefield House an initial visit took place this morning to discuss the project and draw a layout plan and estimated cost the Clerk will report back.

142. Report on the Barrowford and Western Parishes Area Committee Meeting:
Cllr. Oliver gave a brief update.

143. To receive reports (if any) from County & Borough Councillors and members appointed to other bodies. Cllr. Ahmed reported that Pendle would be holding elections in May. Cllr. Howard reported that LCC were in the process of setting their budget for 2026-27.

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144. Date, time & place of next meeting: *The next Council meeting will be held 18th February 2026 Starting at 7pm at Holmefield House Gisburn Road Barrowford.*